

# SCRUTINY COMMITTEE WORK PLAN



<b>Committee Name:</b>	Transformation and Resources Overview and Scrutiny Committee
<b>Chair:</b>	Cllr Elizabeth Shenton
<b>Vice-Chair:</b>	Cllr Sylvia Burgess
<b>Portfolio Holder(s) Covering the Committee's Remit:</b>	Cllr Gareth Snell – Communications, Policy and Partnerships Cllr Mike Stubbs – Finance and Resources Cllr Terry Turner – Economic Development, Regeneration & Town Centres
<b>Work Plan Correct As At:</b>	4 December 2013

Date of Meeting	Item	Reason for Undertaking
<b>14 January 2014</b>	Scrutiny Café – date for information, there will be no agenda published.	
<b>22 January 2014 (Agenda dispatch 10 January 2014)</b>	Revenue and Capital Budget 2014/15	To consider the final version of the Revenue and Capital Budget 2014/15 before it is considered by Council on 26 February 2014.
	Borrowing and Loans	To consider the potential options for borrowing and loans in the future.
	Scale of Fees and Charges	Received annually by the Committee as part of the budget setting process.
	Financial and Performance Management Report Quarter 3 2013/14	To continue to monitor and scrutinise performance alongside finances.
	Council Plan	To receive an update on the Council Plan

Date of Meeting	Item	Reason for Undertaking
	Constitution Review Working Group	To consider proposed amendments to the Constitution, prior to the proposed amendments being considered by full Council on 26 February 2013.
<b>26 March 2014 (Agenda dispatch 14 March 2014)</b>	Annual Review of the Scrutiny Committee's Work	To evaluate and review the work undertaken during 2013/14.
	Portfolio Holder(s) Question Time	An opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and an opportunity to address any issues or concerns that they may currently be facing. It's also an opportunity for the Portfolio Holder(s) to flag up areas within their remit that may benefit from scrutiny in the future e.g. policy development.

<b>Task and Finish Groups:</b>	Review of the Constitution Working Group – action to look at scrutiny committee remits
<b>Future Task and Finish Groups:</b>	
<b>Suggestions for Potential Future Items:</b>	<ul style="list-style-type: none"> <li>• Modernisation of the Post Office Network</li> <li>• Council Plan</li> <li>• Universal Credit</li> <li>• Ryecroft</li> </ul>

## REMIT

### Transformation and Resources Overview and Scrutiny Committee is responsible for:

- Communications and consultation
- Council structure and democracy and constitutional review
- Customer contact and customer service centres

- Member development and support
- Neighbourhood and locality working
- Partnerships: Newcastle Partnership Strategic Board
- Performance management and monitoring
- Revenues and benefits
- Putting people first
- Risk champion
- Transformation programme
- Accountancy
- Budget
- Capital and revenue expenditure
- Efficiency savings
- Financial monitoring
- Health and safety champion
- Human Resources
- Information and communication technology
- Procurement champion
- Treasury management
- Workforce development